

BELVEDERE TIBURON LIBRARY AGENCY		
		2019/20
		Approved
		BUDGET
REVENUES:		
5010	Basic Library Tax*	1,967,372
5020	Parcel Tax	275,000
5025	ERAF	400,000
5032	BTLF Grants from Annual Appeal	85,000
5035	BTLF Grants from Endowment Fund	60,000
5036	BTLF Grants from Restricted Endow.	4,194
5051	BTLF Grants from Corner Books	30,000
5052	BTLA Bookmarks Program Funds	23,000
5040	Book Fines & Reserves	14,000
5050	Book Sales	6,739
5065	Reference Desk Income	2,850
5070	Commission on Copier	1,354
5090	E-Scrip Revenue	60
5099	Interest Income	54,300
	Total Revenue	2,923,869
8915	Principal Repayment	(75,000)
8910	Bond Interest	(42,150)
8920	Fiscal Agent Fees	(11,000)
	Total Debt Service	(128,150)
	Total Revenue after Debt Serv	2,795,719
EXPENDITURES:		
Personnel:		
7010	Salaries & Wages	1,314,078
7015	Medical Reimbursement	35,096
7020	Part-Time Wages	127,908
	Subtotal Salaries & Wages	1,477,082
7100	PERS Retirement Benefits	248,824
7110	PERS Health Benefits	157,876
7120	Worker's Comp Insurance	5,292
7125	Employment Practices Insurance	5,992
7130	Payroll Tax Expense	28,839
7200	Professional Development	2,800
	Total Personnel	1,926,704

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Books, Services & Supplies:		
7601	Books & Other Materials	120,000
7602	Processing Costs & Fees	7,000
7603	Supplies-Processing	3,000
7606	Digital content	65,000
7607	MARINet/NN Annual Cost	91,029
	Total Books, Services & Supplies	286,029
Technology Services:		
8020	Online Services	11,500
8030	Equipment Maintenance & Rep	7,000
8035	Computers & Equipment	27,500
8040	Technical Support	24,000
8050	Telecommunications	5,122
8070	Software	5,000
8071	Website maintenance	20,000
8080	Maker Space	9,000
8090	Technology Training	4,800
	Total Technology Services	113,922
Services & Supplies:		
8210	Copier Expenses	14,500
8220	Postage & Freight	10,500
8225	Public Relations	23,500
8230	Office Supplies	8,500
8240	Library Services & Supplies	7,000
8250	Children's Programs	16,000
8251	Young Adult Programs	7,000
8260	Telephone	10,800
8270	AV Equipment & Peripherals	5,500
	Total Services & Supplies	103,300

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Building Expenses:		
8410	Insurance	12,366
8430	Building Maintenance	15,000
8440	Grounds Maintenance	12,000
8450	Janitorial Expense	40,200
8460	Custodial Supplies	6,050
8480	Trash	3,328
8490	Electricity/Gas	30,000
8491	Parking	9,163
8492	Maintenance Contracts	8,000
8500	Water	8,223
8501	Furniture & Fixtures	4,000
	Total Building Expense	148,330
Agency Administration:		
8810	Bank Charges	1,000
8815	Credit Card Charges	2,000
8820	Cash Short/(Over)	120
8830	Accounting	11,544
8835	Auditing	20,500
8840	Legal Services	15,000
8850	Office & Commemorative	5,000
	Total Administration	55,164
	Total Operating Expenses	2,633,448
	Net Operating Revenue	162,270

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Beginning Cash Balance - All Funds		\$ 4,450,209
Net Operating Revenue from above		162,270
Non-Operating Transfers & Expenses:		
Transfer from General Fund to Building Reserve		
Res	Transfer from Unreserved to Bldg Res	
	No Transfer this year due to Expansion	0
Uses of Building Reserve		
200-9010	Technology & Equipment	(8,000)
200-9020	Building Furniture & Fixtures	(10,000)
	Total use of Building Reserve	(18,000)
Expansion Activity		
200-5978	Foundation Expansion Grants	7,000,000
200-9046	Expansion-Construction	(7,000,000)
	Total Expansion Activity	0
NOTE	Balance Sheet Activity (for cash)	91,799

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Designated Fund Activity		
320-5500	Snelling Trust	1,979
340-5700	Program Committee	-
342-5702	Film Series	-
343-5701	Tea Committee	3,000
351-5801	Epstein Book Fund	-
360-5850	Art Committee	11,334
361-5852	Art Books	-
372-5971	Foundation Credit Card Receipts	5,175
373-5855	Lost books	1,878
350-5820	Donations Restricted for Books	-
350-5800	Misc & Donations	10,707
	Archive	-
	Total Designated Receipts	34,073
320-9500	Snelling Trust	(4,715)
340-9700	Program Committee	(750)
342-9702	Film Series	-
343-9701	Tea Committee	(1,828)
351-9851	Epstein Book Fund	(214)
360-9850	Art Committee	(7,455)
361-9852	Art Books	(1,595)
372-9871	Foundation Credit Card Reimbursements	(5,000)
373-9855	Lost books	(2,328)
350-9820	Donations Restricted for Books	-
350-9800	Misc & Donations	(552)
	Archive	-
	Total Designated Expenditures	(24,437)
	Net Designated Fund In(Out)Flow	9,636
	Rounding	
Ending Cash Balance - All Funds		\$ 4,695,914