

AGENDA
BELVEDERE TIBURON LIBRARY AGENCY
SPECIAL Meeting of Monday, December 13, 2021, 6:15pm
Belvedere Tiburon Library
1501 Tiburon Blvd, Tiburon, California

This meeting will be held remotely via Zoom. The meeting can be accessed beginning at 6pm at the following address: <https://us02web.zoom.us/j/81017429591?pwd=YVhUNjU0FwYWgyNjVldUpUdFA0UT09>

Meeting ID: 810 1742 9591 Password: 798611

CALL TO ORDER/ROLL CALL

OPEN FORUM

This is an opportunity for any citizen to briefly address the Board of Trustees on any matter that does not appear on this agenda. Upon being recognized by the Chair, please state your name, address, and limit your oral statement to no more than three minutes. Matters that appear to warrant a lengthier presentation or Board consideration may be placed on the agenda for further discussion at a later meeting.

STAFF BOARD AND COMMITTEE REPORTS

1. Chair's Report – Jeff Slavitz, Agency Chair (2 minutes)
2. Library Director's Report, - Deborah Mazzolini, Library Director (5 minutes)
3. Expansion Update – Glenn Isaacson, Project Manager (5 minutes)
4. Belvedere Tiburon Library Foundation Report, Rachael Ong, Foundation President, (5 minutes)
5. BTLA Financial Statements, November, 2021
6. Belvedere Tiburon Library Agency Treasurer's report on Expansion Line of Credit, Jeff Slavitz, Agency Treasurer (5 minutes)
7. Committee Reports (5 minutes)

CONSENT CALENDAR – 2 MINUTES

The purpose of the Consent Calendar is to group items together which generally do not require discussion and which will probably be approved by one motion unless separate action is required on a particular item. Any member of the Agency may request removal of an item for discussion.

8. Approval of Agency Minutes of October 14, 18, 25, and 26, and November 12, 2021
9. Approval of Agency Warrants dated October and November 2021

TRUSTEE CONSIDERATIONS

The purpose of Trustee Considerations is to list items for discussion and potential action.

10. **CONSIDERATION OF APPOINTMENT OF CRYSTAL DURAN AS BELVEDERE TIBURON LIBRARY DIRECTOR**
11. **REVIEW OF FIRST DRAFT OF BELVEDERE TIBURON LIBRARY AGENCY AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2021**
12. **CONSIDERATION OF APPROVAL OF RESOLUTION NO. 271-2021 PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDER N-08-21, DATED JUNE 11, 2021, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BELVEDERE-TIBURON LIBRARY AGENCY FOR THE PERIOD DECEMBER 13, 2021 – JANUARY 12, 2022 PURSUANT TO BROWN ACT PROVISIONS.**

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- 13. CONSIDERATION OF MECHANICS BANK CHANGE IN TERMS AGREEMENT AND CORPORATE RESOLUTION TO BORROW**

- 14. CONSIDERATION OF EXTENDING LIBRARY DIRECTOR MAZZOLINI'S CONTRACT END DATE FROM DECEMBER 31, 2021 TO JANUARY 14, 2022.**

COMMUNICATIONS & ANNOUNCEMENTS

- 15. Schedule of 2021/2022 Meeting Dates**

NOTICE: AMERICANS WITH DISABILITIES ACT

The following accommodations will be provided, upon request, to persons with a disability: agendas and/or agenda packet materials in alternate formats; special assistance needed to attend or participate in this meeting. Please make your request at the office of the Administrative Assistant or by calling (415) 789-2660. Whenever possible, please make your request three days in advance.