

BELVEDERE-TIBURON LIBRARY AGENCY		FY2024-2025
		Approved
		Budget
OPERATING REVENUES:		
5010	Basic Library Tax	2,556,925
5020	Parcel Tax	275,000
5025	ERAF	530,000
5032	BTLF Grants	70,000
5033	Program Grants	80,400
5040	Book Fines & Reserves	500
5050	Book Sales	-
5065	Reference Desk Income	50
5070	Commission on Copier	380
5090	Other Revenue	9,303
5099	Interest Income	50,000
	Total Operating Revenue	3,572,558
8915	CFD Bond Principal Repayment	(100,000)
8910	CFD Bond Interest Expenses	(15,900)
8920	CFD Bond Fiscal Agent Fees	(14,000)
	Total Operating Debt Service	(129,900)
	Total Revenue after Debt Serv	3,442,658
OPERATING EXPENDITURES:		
Personnel:		
7010	Salaries & Wages	1,409,856
7015	Medical Reimbursement	21,600
7020	Part-Time Wages	303,834
	Subtotal Salaries & Wages	1,735,290
7100	PERS Retirement Benefits	277,377
7105	115 Trust	25,000
7110	PERS Health Benefits	258,499
7115	OBEP Health Obligation	10,200
7120	Worker's Comp Insurance	8,038
7125	Employment Practices Insurance	5,400
7130	Payroll Tax Expense	43,686
7200	Professional Development	10,000
7210	Staffing Recruitment	500
	Total Personnel	2,373,990

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Circulation Materials & Data		
7601	Books & Other Materials	100,000
7602	Processing Costs & Fees	7,000
7603	Supplies-Processing	3,000
7606	Digital content	80,000
7607	Consortium Costs	112,000
	Total Circulation Materials & Data	302,000
Technology Infrastructure:		
8020	Online Services	12,276
8035	Computers & Equipment	14,250
8040	Technical Support	39,732
8070	IT Infrastructure	31,200
8071	Website maintenance	10,000
	Total Technology Infrastructure	107,458
Program Services & Supplies:		
8210	Copier Expenses	15,520
8220	Postage & Freight	3,500
8225	Public Relations	34,000
8230	Office Supplies	7,000
8240	Adult Programs	31,900
8250	Children's Programs	20,000
8251	Young Adult Programs	6,000
8260	Telephone	14,600
8270	AV Equipment & Peripherals	5,000
8280	Maker Space Programs	15,000
8290	Technology Training Programs	4,000
	Total Program Services & Supplies	156,520

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Building Expenses:		
8410	Insurance	125,000
8430	Building Maintenance Incidental	17,500
8440	Grounds Maintenance	18,000
8450	Janitorial Expense	60,000
8460	Custodial Supplies	9,000
8480	Trash	5,360
8490	Electricity/Gas	80,000
8491	Parking	6,240
8492	Building Maintenance Contracts	13,000
8493	EV Public Charging Stations	9,600
8500	Water	7,500
8501	Furniture & Fixtures	-
	Total Building Expense	351,200
Agency Administration:		
8810	Bank Charges	500
8815	Credit Card Charges	800
8820	Cash Short/(Over)	120
8825	Membership and Dues	4,455
8830	Accounting	8,000
8835	Auditing	33,350
8840	Legal & Consulting Services	50,000
8850	Staff, Volunteer & Board Recognition	5,000
8890	Contribution to Reserves	34,427
	Total Agency Administration	136,652
	Total Operating Expenses	\$ 3,427,820
	Net Operating Revenue (Loss)	14,838

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Beginning Cash Balance - All Funds		
		\$ 2,770,523
Net Operating Revenue (Loss) from above		
		14,838
Non-Operating Transfers & Expenses:		
Transfer from General Fund to Building Reserve		
Res	Transfer from Oper to Bldg Res	0
	Transfer from OPER to Insurance Res	0
Uses of Reserves		
9010	Bldg Res - Technology & Equipment	0
9020	Bldg Res - Furniture & Fixtures	0
8930/5	Oper Res -Expansion LOC Prin & Int	0
8935	Expansion Funds - LOC Prin	0
	Total use of Reserves	0
NOTE Balance Sheet Activity (for cash)		
		0
Designated Fund Activity		
	Receipts	8,176
	Expenditures	(5,000)
	Net Designated Fund In(Out)Flow	3,176
Projected Ending Cash Balance - All Funds		
		\$ 2,788,537